



THE INSTITUTE FOR MEDICAL  
LEADERSHIP

**2023 Chief of Staff Boot Camp**  
**February 17–19, 2023**  
**Jonathan Club, Los Angeles**  
**Initial Agenda**

**Day 1**

- 7:00 AM**                    ***Registration, Welcome, and Breakfast***
- 8:30 AM**                    **Your Most Challenging Moment: Team Challenge**
- 9:00 AM**                    **Leading Change: Emerging Roles for Physician Leaders**  
Susan Reynolds, MD, PhD
- 9:45 AM**                    **Medical Staff Alignment and Engagement**  
Linda Bradley, JD, RN, Former CEO Centinela Hospital
- 11:15 AM**                    ***Break***
- 11:30 AM**                    **Motivating Others through Emotional Intelligence and Effective Communication**  
Dr. Reynolds
- 12:30 PM**                    ***Lunch sponsored by MD Review***  
***“Peer Review: How, When, Why?” (Non-CME Event)***  
***Sharon Beckwith and Don Lefkovits, MD***
- 1:30 PM**                    **Physician Coaching to Improve Quality Performance and Behavior**  
Dr. Reynolds
- 2:30 PM**                    **Disruptive Behavior: When to Call Your Attorney**  
Lowell Brown, Esq., Healthcare Practice Leader, Arent Fox
- 3:45 PM**                    ***Break***
- 4:00 PM**                    **Thinking Outside the Box: Teamwork Competition**  
**What is your role on the team?**
- 5:00 PM**                    ***Opening Reception sponsored by Arent Fox***
- 6:00 PM**                    ***End of Day 1***

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Day 2

- 7:00 AM**                    *Breakfast*
- 8:00 AM**                    **The Late Career Physician**  
Don Lefkovits, MD and Sharon Beckwith, MD Review
- 9:00 AM**                    **Working Across Generations**  
Dr. Reynolds and Group Exercise
- 9:45 AM**                    *Break*
- 10:00 AM**                  **Building a Dynamic Committee through Personality Testing and Effective Meeting Management**  
Dr. Reynolds and Group Exercise
- 10:45 AM**                  **Credentialing, Privileging, and Peer Review: Protecting Patients While Reducing Legal Fees**  
Sarah Benator, JD, Counsel, Arent Fox
- 12:00 Noon**                *Lunch*
- 1:00 PM**                    **Accreditation Excellence**  
Ms. Benator
- 2:00 PM**                    **Basic Finance for Physician Leaders**  
TBA
- 3:00 PM**                    *Break*
- 3:15 PM**                    **Improving Reimbursement by Improving Patient Satisfaction**  
Dr. Reynolds
- 4:00 PM**                    **Burnout Prevention at the Personal and Organizational Levels**  
Fred Dennis, MD, MBA
- 5:00 PM**                    **How Stressed Out Are You? Homes-Rahe Survey**  
Dr. Reynolds
- 5:30 PM**                    *End of Day 2*

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Day 3

*Managing Stress, Preventing Burnout Symposium*

- 7:00 AM**     *Breakfast sponsored by the Cooperative of American Physicians*
- 8:00 AM**     **Managing Stress and Preventing Burnout as a Physician Leader**  
**Hani Chaabo, MD – Medical Director of Physician Well-Being**
- 9:30 AM**     **Evolving Role of the Physician Well-Being Committees**  
Dr. Chaabo, Dr. Reynolds, and Dr. Dennis with Group Discussion
- 11:00 AM**    *End of Program*